



“Success for Every Child”



Date: 21 Aug 2020

This message is sent on behalf of KJS PTA.

A very warm welcome to all our KJS Parents,

We hope you have had a wonderful and restful summer with your families and are having a great start to the new school year.

Our PTA committee has mapped out meetings and exciting events for 2020/21 and we hope, as in previous years, that we will be able to deliver exciting, fun-filled community events for our KJS families to enjoy. Of course we will only be able to confirm this once school starts and social distancing measures have been relaxed. We will ensure that our events follow health and safety protocols, if and when we are allowed to host events and meetings in person.

In the interim, PTA meetings will be held virtually as they had been in Term 3 of 2019/20. Our next PTA meeting is scheduled for Tuesday 25 August 2020 at 4:30pm. A formal email with the agenda, minutes of the previous meeting and the Zoom link will be sent out to the committee.

PTA Committee

Every parent at KJS is member of the PTA, by virtue of Section 16 of The English Schools Foundation (ESF) Ordinance (Cap.117), parents of each student of an ESF school are parent members of the Parent Teacher Association (“PTA”) of that school. Every year the PTA committee takes on new committee members as parents who had previously served on the committee either leave the school or cannot commit to their duties any further. We would like to invite parents who are interested in joining the PTA Committee as a Parent Representative, a Class Representative or an Executive Committee Member to please let us via the google form attached.

Parent Representatives share their insight and views at PTA meetings and volunteer at events. The PTA acts as the bridge between the parents, the teachers, the senior leadership team and the school. Having a parent voice on the committee is important.

Class Representatives act as the bridge between their class, the PTA and the school. Each class has an active WhatsApp chat group. The purpose of the chat group is to relay essential information from the school and the PTA. Parents are reminded that the

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3. In accordance with our Personal Data Handling Policy, Kowloon Junior School and English Schools Foundation may place your child's photos, name, school work, activities and accomplishments in our newsletters or other publications (including but not limited to our websites and social media sites). If you would like to opt out, please email the school office at office@kjs.edu.hk.

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WhatsApp group is not the official channel of communication with the school. If parents have questions that only the school can answer, they should contact their class teachers or the school directly. Each class needs one Class Representative to represent their class at PTA meetings and to be a part of the Class Rep Chat together with the Chair and the Executive Committee of the PTA.

The Executive Committee consists of the core members who help with monthly meetings and events. It consists of the Chairperson, Vice Chair Person(s), the Treasurer and the Secretary. The roles and responsibilities of the positions are hereby attached. Presently we are looking for a Vice Chair and a Secretary.

If you are keen on joining the committee in the capacity of any of the above positions, please do let us know.

The AGM for the PTA will take place in September and the new committee will be voted in thereafter.

Class Representatives / WhatsApp Class Chats

As mentioned, Class Representatives act as the bridge between the class they are representing and PTA. In the past, parents have formed their own class chats when meeting each other at school during pick up and drop off times and school events. Under the present circumstances we appreciate that this might prove a challenge. Hence, the PTA can step in and help parents connect with one another.

To ensure that we adhere to privacy protocols, may I request parents to give their consent to the PTA via the google form attached to share their name and mobile contact number with their Class Representative so that a class WhatsApp chat may be created. The PTA will not form the chat, rather the Class Rep will.

https://docs.google.com/forms/d/e/1FAIpQLSe1HAAXSpYamf-C6PXM0THZCGBqj5o_ZqD89FFwtiB961FMlw/viewform?usp=sf_link

Also, it is important to note that WhatsApp class chats are created in the spirit of community and to help one another. It is essential that parents respect each another and not use it as platform to spread confusion or negativity. The groups are created so information can be shared and parents can assist one another. Questions regarding the school and other more pertinent issues should be discussed directly with the school and teachers concerned. One of the distinct roles of the PTA is to help build community spirit and we trust that all our parents at KJS will maintain the integrity of the group chats. The mantra of the PTA and class chat is “If we can support one another and answer quick questions we will; with more complex questions we refer parents to the school.”

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To further ensure the safety and integrity of the group, we request all parents to display their name and child’s name when being added to and introducing themselves to the class chat. It is preferred that the Class Representative be the Admin of class chats to better manage things and maintain their responsibilities as Class Rep.

PTA Operating Hours

The school is not presently open to parents and students because of Government social distancing rules due the pandemic. As such, please take note of the current PTA hours below. Our PTA Administrator, Candy So, will be happy to help you with your uniform inquiries or any other questions you may have. Please note that Candy will be able to meet you at the school gate with your uniform purchases. Appointments can be made via email at pta@kjs.edu.hk or by phone +852 3765 8709.

School days
9am to 12pm (mornings)
1pm to 3pm (afternoons)
By appointment only

On behalf of the entire PTA committee, I hope you and your families have a memorable year at KJS.

Kind regards,

Saloni Melwani
Chair, KJS PTA

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