

Dear Parents,

We would like to invite all parents & teachers to the **KJS PTA Annual General Meeting (AGM)** to be held on **25 November 2020 (Wednesday)** in the **School Hall, Kowloon Junior School at 5:00pm.**

Please note that this is an on-site meeting and will not be taking place via Zoom. To ensure compliance with **social distancing regulations**, kindly confirm your attendance at the AGM by signing up the form : <https://forms.gle/vpFTKdJYDEGjYLgQ7>. If you need to cancel your registration, please send an email to pta@kjs.edu.hk.

Health Declaration Form

All attendees are required to fill in a **Health and Travel Declaration Form**. To minimize crowding at the school entrance, please click [here](#) to download this form. The form should be completed within 24 hours of the meeting and a printed hard copy given to the security guard. Printed forms will still be available at the school entrance and must be duly filled and returned to the security guard.

The Agenda of the Meeting

- Chairperson's Report: 2019-2020
- Treasurer's Report: 2019-2020
- Approval of Audit Report & Financial Statements: 2019-2020
- Appointment of Auditor: 2020-2021
- Principal's Report: 2019-2020

If you wish to **NOMINATE** a parent or if you would like to join the PTA Committee, please complete the attached nomination form. The form should be returned to the PTA office **on/before 24 November 2020 via email to pta@kjs.edu.hk or in person to KJS PTA Office.**

We look forward to the pleasure of your company next Wednesday.

Yours Sincerely,

Saloni Melwani

(KJS PTA Chairperson 2019/2020)