



“Success for Every Child”



Date: 13 May 2021

Dear Parents

Near the end of this school year, we will refund the balance of Year 6 students’ yearly fee before they leave KJS. This applies to the students who have paid the fee for overnight camps, activities and classroom stationery in 2019-2020 . After deducting all the expenses, the balance is now stored in each student’s eWallet under the Payment System.

In order to receive a refund, parents will be required to submit online requests through the Payment System **on or before Monday 31 May 2021** and we will process them in June 2021.

- In addition to a refund request, parents can also choose to transfer the balance to another child in the same family providing that he/she will still be attending KJS in August 2021.
- Parents can also choose to donate the balance to the school and to help us cover the shortfall of HK\$315,000, non-refundable deposits for overnight camps this year.
- For those who fail to submit a request, we will not be able to arrange any refund. The balance will also be donated to the school.
- Refund will be made by crossed cheques in HK dollars and will be distributed in June 2021. The details will be sent to parents by email in due course.

To know more about how to access the Payment System, please refer to this website [www.kjs.edu.hk/payment](http://www.kjs.edu.hk/payment). To submit an online refund request, please refer to the section “[eWallet, Refund & Account Closure](#)” on the same website. Should you still have further questions, please contact our Finance Team at [finance@kjs.edu.hk](mailto:finance@kjs.edu.hk).

With regards

Kowloon Junior School

Disclaimer

1. Kowloon Junior School, English Schools Foundation and its affiliates shall take no responsibility for any activities, events, and services that are organised by other organisations or individuals and are mentioned in our newsletters.
2. Our newsletters may contain direct marketing materials that are related to students’ daily school activities and the KJS community. Parents who choose not to receive such materials should use their own discretion.
3. In accordance with our Personal Data Handling Policy, Kowloon Junior School and English Schools Foundation may place your child’s photos, name, school work, activities and accomplishments in our newsletters or other publications (including but not limited to our websites and social media sites). If you would like to opt out, please email the school office at [office@kjs.edu.hk](mailto:office@kjs.edu.hk).

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